**COMMITTEE ON Academic Policy and Planning**

**Meeting Minutes**

**Meeting Date: January 25, 2017**

**Location:** Hawaii Hall Room 208

**Attendance:** [P = Present; A = Absent; E = Excused]

| **MEMBERS** | | **MEMBERS** | | **MEMBERS** | | **GUESTS** | **TIME** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| ADY, Jeffrey | E | POWELL, Brian | P | IRVINE (Sorensen), Christine SEC liaison | P |  |  |
| ERICSON, David | P | WARD, Cynthia | E |  |  |  |  |
| GOSNELL, William | P | WILKENS, George | E |  |  |  |  |
| KOZOK, Ulrich | P | Kauai, William | P |  |  |  |  |
| MOBLEY, Joseph | P |  |  |  |  |  |  |

| **SUBJECT** | **DISCUSSION / INFORMATION** | **ACTION / STRATEGY / RESPONSIBLE PERSON** |
| --- | --- | --- |
| **CALL TO ORDER**  **3:00 p.m.** | 1500 by W. Gosnell |  |
| **MINUTES** | Course Evaluation System (CES)—responding to Marguerite’s email re: David Lassner’s response to faculty input re: CES. The CES issue was discussed at last week’s meeting (chaired by Brian). Question discussed as to how best to proceed.  Christine noted that, at last draft, nothing in the CES had changed in response to CAPP earlier input.   * Question regarding what items are “fixed” according to System, and what items were under the control of individual units or departments. * The viewpoint from CAPP is that it’s “done,” but we should keep asking questions regarding clarification, but we’re not altogether hopeful that those questions will be answered; we should continue to express our dissatisfaction and offer recommendations re: how best to “fix” it. * Also raised was the issue of the survey sent out by VCAA office re: CES seeking faculty input   **Action**: CAPP intends to develop a recommendation, vet it through CAPP and forward to SEC for February meeting | George; Brian |
|  | General Education Requirements (GenEd)—David brought in an existing summary of Gen Ed Requirements by UHM Peer Institutions (N=8 universities) that shows the peer institutions requiring from a min of 24 (Univ of Illinois-Chicago) to 40 credits (U New Mexico). So this fulfills our needs re: researching this issue.  **Action**: no further action required |  |
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| **ADJOURNMENT** | QUORUM was lost at 3:55PM when David left. |  |

Respectfully submitted by Jeffrey C. Ady on notes taken by Joe Mobley.

Approved date [ March 23, 2017 ] with [4 ] votes in favor of approval and [ 0 ] against.